



AUDIT AND RISK COMMITTEE

Minutes

for the meeting on

Friday, 13 June 2025

in the Colonel Light Room, Adelaide Town Hall

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Our Adelaide.
Bold.
Aspirational.
Innovative.

Present:

Presiding Member	Nicolle Rantanen Reynolds
Committee Members	The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (ex officio) Mark Davies Simon Rodger Councillor Janet Giles Deputy Lord Mayor, Councillor Phillip Martin (Proxy)

1 Acknowledgement of Country

The Presiding Member read the Acknowledgement of Country in Kaurua language.

2 Apologies and Leave of Absence

Apology:

The Lord Mayor, Dr Jane Lomax-Smith (ex-officio)

3 Confirmation of Minutes

Moved by Simon Rodger,
Seconded by Mark Davies -

That the Minutes of the meeting of the Audit and Risk Committee held on 16 May 2025, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Nil

5 Presiding Member Reports

Nil

6 Reports

6.1 Site Contamination Internal Audit

Justin Jamieson and Navya Gunawardena of KPMG were present to provide an overview of the report and respond to questions.

Discussion ensued during which the Deputy Lord Mayor, Councillor Phillip Martin entered the Colonel Light Room at 9.09 am.

It was then –

Moved by Simon Rodger,
Seconded by Mark Davies -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Site Contamination Internal Audit report as contained in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. Endorses the responses of the Administration to the Site Contamination Internal Audit report as contained in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

Carried

6.2 Interim Report on the 2025 External Audit

Discussion ensued

It was then –

Moved by Mark Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Interim Report on the 2025 External Audit as contained in Attachment A to Item 6.2 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

Carried

6.3 Internal Audit Plan Update

Discussion ensued

It was then –

Moved by Simon Rodger,
Seconded by Mark Davies -

THAT THE AUDIT AND RISK COMMITTEE

1. Approves the deferral of the IT Governance Framework and On-Street Parking internal audits as outlined in Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. Notes the progress of the completion of Internal Audit Actions as outlined in Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.

Carried

7 Emerging Key Risks

Nil

8 Independent Member Discussion

Mark Davies addressed the meeting in relation to the independent review to be conducted by LGiQ and the impact to Council.

The Chief Operating Officer, Anthony Spartalis spoke to the Independent Review and answered questions.

The Chief Executive Officer, Michael Sedgman gave an undertaking to provide this report to the Audit and Risk Committee.

9 Other Business

Nil

10 Exclusion of the Public

ORDER TO EXCLUDE FOR ITEM 11.1

Moved by Simon Rodger,
Seconded by Janet Giles -

THAT THE AUDIT AND RISK COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (e) of the *Local Government Act 1999 (SA)*, this meeting of the Audit and Risk Committee dated 13 June 2025 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 11.1 [Confidential Payment Card Industry Compliance Review] listed on the Agenda.

Grounds and Basis

This Item is confidential as it affects the security of the council internal network.

The disclosure of information in this report could reasonably identify the weaknesses of council's internal network by identifying the gaps and deficiencies in cyber security.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Audit and Risk Committee dated 13 June 2025 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 11.1 [Confidential Payment Card Industry Compliance Review] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (e) of the Act.

Carried

ORDER TO EXCLUDE FOR ITEM 11.2

Moved by Janet Giles,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (k) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the Audit and Risk Committee dated 13 June 2025 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 11.2 [Confidential Appointment of Internal Auditor] listed on the Agenda.

Grounds and Basis

This Item is confidential as a procurement process was conducted for tenders to provide a provision of services to Council.

The disclosure of information in this report could reasonably prejudice the commercial position of the person who supplied the information as part of the tender process.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Audit and Risk Committee dated 13 June 2025 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 11.2 [Confidential Appointment of Internal Auditor] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (k) of the Act.

Carried

There were no members of the public present. Members of Corporation staff not directly involved in Items 11.1 and 11.2 left the Colonel Light Room at 9:46 am.

11 Confidential Items

11.1 CONFIDENTIAL - Payment Card Industry (PCI) Compliance Review [S90(3) (e)]

11.2 CONFIDENTIAL – Appointment of Internal Auditor [S90(3) (k)]

The meeting reopened to the public at 9:56 am

Confidentiality Order

Item 11.1 - CONFIDENTIAL – Payment Card Industry (PCI) Compliance Review [S90(3) (e)]

Resolution & Confidentiality Order

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Payment Card Industry Data Security Standard, Self-Assessment Questionnaire D for Merchants and Attestation of Compliance report provided as contained in Attachment A to Item 11.1 on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025.
2. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 11.1 (CONFIDENTIAL – Payment Card Industry (PCI) Compliance Review) listed on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025 was received, discussed and considered in confidence pursuant to Section 90 (3) (e) of the *Local Government Act 1999* (SA), this meeting of the Audit and Risk Committee, do order that:
 - 2.1. The report, Attachment A and discussion of the meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2026.
 - 2.2. The confidentiality of the matter be reviewed in December 2025.
 - 2.3. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Item 11.2 - CONFIDENTIAL – Appointment of Internal Auditor [S90(3) (k)]

Resolution & Confidentiality Order

THAT THE AUDIT AND RISK COMMITTEE

1. Receives and notes the report.
2. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 11.2 listed on the Agenda for the meeting of the Audit and Risk Committee held on 13 June 2025 was received, discussed and considered in confidence pursuant to Section 90 (3) (k) of the *Local Government Act 1999* (SA), this meeting of the Audit and Risk Committee, do order that: -
 - 2.1. The resolution becomes public information and is included in the Minutes of the meeting.
 - 2.2. The report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2030.
 - 2.3. The confidentiality of the matter be reviewed in December 2025.
 - 2.4. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 9.56 am

Nicolle Rantanen Reynolds
Presiding Member
Audit and Risk Committee

Documents Attached:

Nil